



CENTRAL COAST GREEN BUILDING COUNCIL

Board Member Application for 2016-2017 Year

Welcome! We would like to give the Board an opportunity to get to know you as well as how best to utilize the time you are committing to Board service. Please complete the following information, sign the "Statement of Intent" and email to admin@ccgreenbuilding.org so we can accurately reflect your information as a member of the Board. APPLICATIONS DUE BY DECEMBER 2nd 2015.

Name _____

Street _____

City _____

Zip Code _____ Email _____

Work Phone _____ Home or Cell Phone _____

What is the best way to contact you? What time of day are you most available?

Previous Employer _____ Job Title _____

Current Employer _____ Job Title _____

What board position are you applying for?

(Please refer to the Board Member Descriptions on Page 5 of this packet.)

_____ President-Elect

_____ Vice President of Finance

_____ Board Director

What inspires you to serve on the CCGBC Board for the position of chosen above?

What skills, passion, or experience do you have that would be valuable to the Board & the Central Coast Green Building Council that you would like the other Board members to be aware of?

Goals would you like to achieve during your term on the board? How do you see them being carried out?

Do you have any prior Board and/or Volunteer experience? If so, please explain.

[illegible]



Board Member Information

What general areas of the CCGBC are you most interested in participating in?

The Chapter maintains working committees of volunteers to fulfill our mission. Each working committee has a Board Member to act as Board Liaison to help them organize, and serve as a mentor to guide their work toward overall Chapter goals. Is there a committee which you are particularly interested in serving as a liaison for? *(Please refer to the Committee Descriptions on Page 6-7 of this packet.)*

How many hours per month (or range) do you think that can you tentatively commit to Chapter operations?

Statement of Intent

By submitting this form, I (print full name) _____, am accepting a Board position with the Central Coast Green Building Council if chosen to do so. I have read the ***Board Member Descriptions*** (Pg. 5-7) and understand the commitments required of being a Board member. I am confident in my ability to meet these expectations and effectively serve as a Board Member.

If this changes at any time, or if I find myself in a conflict of interest, I will notify the Central Coast Green Building Council Board President or President-Elect as soon as possible.

Signature

Date



Board Member Descriptions

Current open positions beginning January 2016 include:

President-Elect. : The President-Elect assists the President in setting the agendas, coordinating updates and monthly reports to the Board, and performs other duties as requested by the President. If necessary, the President-Elect stands ready to assume the office of the President. *This is a 3-year commitment for the term on the board (1 year as President-Elect + 2 years as President).*

Vice President of Finance: The Vice President of Finance keeps accurate accounts of CCGBC's finances providing the Board of Directors with financial statements and monthly reports, and coordinating all required tax filings, deposits, disbursements, and compiling an annual financial report as required law. *This is a 2-year commitment for the term on the board*

Board Director Positions: Board Member Directors add their valuable insight as voting members. Their role includes the Board Member Responsibilities (see below) and any other committee or general area of interest they choose to put their efforts towards within the CCGBC. *This is a 2-year commitment for the term on the board.*

Board Member Responsibilities:

Meetings: Attend monthly board meetings (virtual GoToMeetings), plus 1 annual leadership retreat in January.

Strategic Plan: Actively participate with the Board to set chapter strategic plan, and review with the Board.

Strategic Partnerships: Participate in forming collaborations with other like-minded organizations to further Chapter goals.

Financial Oversight: Participate in managing the Chapter's finances and budget.

Fundraising: Help ensure adequate resources for the Chapter, and participate in fostering sponsorship and individual donor opportunities.

Committee Liaison: Act as a liaison between the Board and one CCGBC Committee or Regional Council to inform and coordinate work of the Chapter at regional and local levels.

Represent the Chapter: at the local and regional events.

Time: Monthly commitment from 8-12 hours/month.

Term: Two years, unless elected to President-Elect which is a Three-year term.

Committee Summaries:

See the committee summaries below to see if any of the following focused committees is of interest to you:

The following CCGBG committees are comprised of at least one representative from each of the three Regional Councils. Each committee typically will meet 1-2 times a month.

Time: Monthly commitment from 8-12 hours/month (2 - 3 hours/week);

Term: One year.

- Advocacy Committee
- Communications & Outreach Committee
- Education & Events Committee
 - Green Awards
- Emerging Green Professionals
- Fundraising / Sponsorship (or Development) Committee
- Green Schools Committee
- Student Groups Liaison

Advocacy Committee:

The Advocacy Committee promotes awareness and the adoption of green building and sustainability ordinances, and advises public officials on legislation on a local, regional, and/or state level. This includes advancing social equity by supporting community initiatives that actively encourage diversity and help bring benefits of sustainability to all members of the community.

Communications:

The Communications & Marketing Committee promotes the chapter through informative communications that educate and activate the public. This committee can be essential to the Chapter's growth and influence, as even the highest-quality programs are not effective until people know about them, and are inspired to attend. This is accomplished through chapter publications, media coverage, promotion of upcoming events, and ensuring branding continuity easily recognized by the public.

Education & Events Committee:

The Education Committee provides diverse opportunities for training and education on green building, sustainability, and LEED® to chapter members and the public. Depending on the public interest and knowledge level, topics can range from introductory to in-depth and more technical topics such as LEED categories, financing, construction strategies, and broader sustainability issues.

Green Schools Subcommittee:

The Green Schools Committee provides a forum for collaboration and outreach within the green building schools market. The committee reaches out to contractors, architects, parent organizations, students, public officials, and other relevant stakeholders in this market. The Committee's role is to increase awareness of green building in schools and foster knowledge of the LEED® for Schools rating system, and integration with other local schools rating systems.

Emerging Green Professionals:

The Emerging Green Builders exists to engage young professionals just starting a career in sustainability, and facilitate the transition from student to young professional to chapter leader. Rather than acting as a committee focusing on specific activities, the EGP is more of a self-organized group of young professionals, and others just new to the green building. EGP group plans their own events and activities designed for education and networking opportunities for young professionals to meet peers with similar passions, and connect with mentors during the transition after graduation. EGP is the future that can fulfill National's goal of "sustainability within a generation."

Student Groups Liason:

- University of California Santa Barbara Students:
 - UCSB CCGBG Students recruits, connects and equips the next generation of green building leaders by empowering them to transform their campuses, communities and careers.
- California Polytechnic University San Luis Obispo Students:
 - Cal Poly CCGBG Students seeks to educate, advocate, and innovate, as leaders of the green building movement.
- Cuesta Community College Students:
 - Cuesta students can participate in green education offered in part by the CCGBG and get free benefits for learning the LEED rating system in two classes this Fall 2015.

CCGBC Elections Process:

CCGBC holds annual elections for Regional Council members, and outgoing Board of Directors in the Winter, with terms beginning in January of the upcoming year. Elections are held separately within each Regional Council for groups that work together with the other two regions to carry out the work of the Chapter. Elections are held with a governance process known as "dynamic governance".

Thank you for your interest in becoming a board member with your Central Coast Green Building Chapter. We will follow up with you once the board has reviewed the applications and you will be invited to the ***December 9th board meeting at 12:00 PM***, where voting will occur amongst the board members. If you have any questions, contact us at admin@ccgreenbuilding.org.

END OF APPLICATION PACKET



CENTRAL COAST

